

SHERILYN LAURIE

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EDUCATION

The School of Visual Arts

New York, NY

B.F.A. in Computer Art, Computer Animation & Visual Effects/Cumulative GPA: 3.1

May 2021

- Coursework included Imaging and Digital Video Tools and Techniques, Production Skills and Resources, Compositing, and Motion Graphics.

PRODUCTION EXPERIENCE

Link9

Jersey City, NJ

Production Coordinator

May 2022- Current

- Approved art files before submitting it to the vendor
- Collaborated with the design team in rebranding the image for Omnicom Health Group
- Coordinated in developing strategies for a smoother onboarding process for new employees and the production team
- Regularly update internal databases and spreadsheets
- Aided production managers in fulfilling administrative tasks
- Primary liaison between agencies and vendors to ensure successful transactions and up-to-date services
- Monitoring deliveries and finances while updating all accounts, invoices, and expenses
- Managed ongoing projects in the production queue
- Communicated with the design team to expedite task deadlines for the production team

PROJECTS

“Lights Out” Thesis

[Link](#)

Film of Distinction Award

January 2020-April 2021

Will Be Featured/Has Appeared: Gary International Black Film Festival,

Seattle Black Film Festival, Palm Springs Animation Festival, ASIFA East Animation Festival, Early Bird International

Student Film Festival, Animae Caribe International Animation & Digital Media Festival, Athens Digital Arts Festival,

Finalist for the Black Truth Film Festival

- **Production Management**
 - Coordinated and organized the camera shots, 3D characters, environment, and previs in Shotgrid and Google Drive
 - Managed rendered shots in Microsoft Excel
 - Sent weekly progress reports to professors through Shotgrid
 - Communicated with the voice actors for the film
- Rigger/Animator
- Sound Designer

SKILLS

Technical Skills:

- Microsoft Office (Word, PowerPoint, Excel, OneNote)
- 3D & VFX Software Work (Autodesk Maya, Cinema 4D, Substance Painter, Nuke, Houdini)
- Adobe Cloud (After Effects, Photoshop, Premiere, Media Encoder, Acrobat Pro, InDesign, Illustrator)
- Project Management (Shotgrid, Hive, Notion)
- Google Suite (Docs, Slides, Drive, Sheets, Hangouts)

References furnished upon request